

**Minutes of the Grinnell City Council Meeting**  
**Wednesday, July 6, 2005**

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4<sup>th</sup> Avenue, Grinnell, Iowa, at 7:00 p.m., Wednesday, July 6, 2005. Mayor Canfield presided.

Roll Call:               PRESENT:   McNaul, White, Wilson, Witt  
                              ABSENT:     Elliott, Worley

**PERFECTING AND APPROVAL OF AGENDA:**

Moved by WHITE, second by MCNAUL, to approve the Agenda and the amended Consent Agenda as presented. Roll Call Vote: Ayes:





hite, McNaul, Witt, Wilson. Motion carried.

#### CONSENT AGENDA:

- A. Previous minutes as drafted from the Monday, June 20, 2005 Regular Session.
- B. Approval of the Class LC Liquor License Renewal submitted by the Fraternal Order of Eagles, 616 4<sup>th</sup> Avenue.
- C. Approval of the Class LC Liquor License Renewal submitted by Bowladrome, Inc., 915 State Street.
- D. Approval of the Class BC Liquor License Renewal submitted by Casey's General Store #1527, 312 West Street.
- E. Approval of the Liquor License Transfer for Grinnell College from 1011 Park Street to 1114 10<sup>th</sup> Avenue.

#### APPROVAL OF CLAIMS:

Moved by WHITE, second by MCNAUL, to pay all bills where funds are available. Roll Call: Ayes: White, McNaul, Wilson, Witt. Motion carried.

#### COMMUNICATIONS/COMMITTEE MINUTES:

- A. Finance Committee: June 20, 2005
- B. Planning Committee: June 20 and 27, 2005
- C. Public Works and Grounds Committee June 20 and June 22, 2005
- D. Public Safety: June 23, 2005
- E. Hotel/Motel Tax Committee: June Financials
- F. Stewart Library: June 27, 2005
- G. Tourism: June 15, 2005
- H. Miscellaneous Correspondence: Grinnell Optimist Club – National Night Out, Mediacom – Upcoming rate changes.
- I. Thank You: Family of Jeramy Poe.

Canfield commented in regard to National Night Out. The event has been scheduled for Tuesday, August 2, 2005 from 6:30 – 8:00 pm and will be held in the city parks.

#### COMMITTEE BUSINESS:

- A. Report from the Planning Committee.
  - o Update in regard to the Highway 146 Corridor long range planning.

McNaul updated the council in regard to the first meeting conducted to discuss the Highway 146 corridor development. A tentative agenda for discussion has been proposed and future meetings will be held to determine recommendations.

- B. Report from Public Safety Committee
  - o Discussion in regard to the ambulance service fees.

Wilson stated that future discussions to negotiate ambulance fees will include the county and other outlying agencies.

- Review the request submitted by Dori Pierce – Hammen's Apparel – in regard to the placement of a handicap parking space in the central business district.

The committee reviewed the request for placement of handicap space closer to the center of Main Street. Wilson stated the item has been referred to the Central Business District Task Force for further investigation. At this time, the required spaces have been included in the plan, however location can still be discussed. The committee also suggested providing more van accessible spaces.

- Review of the request submitted by St. Paul's Episcopal Church in regard to a parking designation permit and sidewalk construction.

Wilson presented the request by the Church in regard to a handicap space for use only on Sundays. This item has been referred to Neff for staff opinion and suggestion. Upon his review the item will return to the committee for final approval. Neff will meet with the church prior to the next regular council session.

- Review of the request submitted by Barbara Brown in regard to re-examination of the parking near the college on East and Elm Streets and 8<sup>th</sup> Avenue.

The committee revisited the request by Brown in regard to the congestion caused by the parking on 8<sup>th</sup> Avenue. It had been determined that the combination of student and construction parking was impeding the flow of traffic. The city had taken action to limit parking only to the south side of 8<sup>th</sup> Avenue; however this solution has not been effective. The committee will continue to review this area to determine another alternative solution.

- Review the request submitted by Grinnell Eye Care in regard to a handicap sign and pavement markings at 920 and 924 West Street in the 5<sup>th</sup> Avenue Plaza.

This item was determined to be the responsibility of the property owner.

- Review the request submitted by St. Francis Manor/Seeland Park in regard to a traffic study including 4<sup>th</sup> Avenue and Penrose Street and Highway 6 and Penrose Street.

Wilson stated that residents from the Seeland Park area were concerned due to the speed of traffic traveling on East Street. The intersection has become busier over the last few years and should receive consideration. The committee authorized the completion of a speed study. This item will remain under review as the research is completed.

- Consider options for the noon whistle.

This item was tabled to the next session of the committee.

- Review of the list of items for consideration submitted by Chairman Wilson.

Wilson proposed a list of work items for the committee that they will be required to address over the next year. The list included various items such as contract negotiations and the Public Safety Building.

- Discussion of the city ordinance referencing the fire code.

Staff is currently researching this item and more information will be provided at the next committee meeting.

- Discussion in regard to the incoming fire alarm panel.

Chief Sicard proposed the replacement of the fire alarm panel with a new city owned piece of equipment. He will provide the requested pricing.

- Discussion in regard to current fire equipment and personnel fees.

The committee reviewed the types of services that may be eligible for implementation of service fees.

- Discussion in regard to Knox Box requirements.

This item was tabled to the next session of the committee.

#### C. Mayor's Committee Appointment Recommendations:

Moved by WHITE, second by WITT, to approve the Mayor's recommendation for the following individuals to be appointed to the Library Board: Sue Drake and Karen Town.

#### NEW BUSINESS:

##### A. Review of the annual lease for Domestic Violence Alternatives.

The current lease is requires payment of rent in the amount of \$100.00 per month. Behrens did not recommend increasing the rent amount.

Moved by MCNAUL, second by WHITE, to renew the lease agreement as proposed.  
Roll Call Vote: Ayes: McNaul, White, Wilson, Witt.

##### B. Approval of the Campbell Fund Applications.

The requests were approved as presented.

##### C. Approval of the engineering services agreement proposed by Veenstra and Kimm in regard to the Chemical Feed Modifications Project.

Behrens explained that this project refers to the requirement of adding day tanks being imposed by the Iowa Department of Natural Resources. Installation of these tanks limits the amount of chemical that can be drawn off the main chemical tanks at one time. The city could have pursued a variance; however the option was not favored by the IDNR.

Moved by WHITE, second WILSON, to approve the engineering services agreement

proposed by Veenstra and Kimm in regard to the Chemical Feed Modifications Project.  
Roll Call Vote: White, Wilson, McNaul, Witt. Motion carried.

- D. Approval of the amendment to the engineering services agreement with CGA in regard to the Automated Weather Observation System.

Behrens reviewed that the AWOS requires a 500' radius easement to protect the readings from obstructions such as wind and distortions cause by heat rising from the pavement. The easement has been drafted and is under discussion with the effected property owner, however the original contract did not include the service of the engineer assisting with the negotiation of the easement. The actual cost of the easement is still undetermined. This project is being paid 90% by the Federal Aviation Association.

Moved by WILSON, second by MCNAUL to approve the amendment to the engineering services agreement with CGA in regard to the Automated Weather Observation System.  
Roll Call Vote: Wilson, McNaul, Witt, White. Motion carried.

- E. Review and Authorize the Chief of Police to sign the agreement with Mid Iowa Narcotics Enforcement Task Force (MINE Task Force.)

Moved by WHITE, second by WILSON, to authorize the Chief of Police to sign the agreement with Mid Iowa Narcotics Enforcement Task Force (MINE Task Force.)  
Roll Call Vote: Ayes: White, Wilson, Witt, McNaul. Motion carried.

#### SECOND READING OF THE ORDINANCES:

Moved by WHITE, second by MCNAUL, to conduct the second reading of Ordinance No. 1253: "AN ORDINANCE TO ESTABLISH WATER MAIN TAP-ON FEES FOR THE AREA ON THE EAST SIDE OF IOWA HIGHWAY 146 STARTING AT A POINT SOME 311' SOUTH OF THE SOUTH BLAKELY CIRCLE RIGHT-OF-WAY AND EXTENDING SOUTH TO THE NORTH RIGHT OF WAY OF STAGECOACH ROAD; AND ON BOTH SIDES OF IOWA HIGHWAY 146 FROM THE SOUTH STAGECOACH ROAD RIGHT-OF-WAY SOUTH TO THE NORTH INTERSTATE 80 RIGHT-OF-WAY." Roll Call Vote: Ayes: White, McNaul, Wilson, Witt. Motion carried.

Moved by MCNAUL, second by WITT, to conduct the second reading of Ordinance No. 1254: "AN ORDINANCE TO ESTABLISH LIFT STATION TAP-ON FEES FOR THE AREA GENERALLY DESCRIBED AS THE AREA ON BOTH SIDES OF EAST STREET, STARTING AT A POINT SOME 900 FEET MORE OR LESS SOUTH OF THE CENTER LINE OF GARFIELD AVENUE AND EXTENDING SOUTH TO THE NORTH RIGHT-OF-WAY LINE OF OGAN AVENUE, AND ON THE WEST SIDE OF EAST STREET, FROM THE SOUTH RIGHT-OF-WAY LINE OF OGAN AVENUE SOUTH TO THE NORTH RIGHT-OF-WAY LINE OF PINDER AVENUE; AND ON BOTH SIDES OF IOWA HIGHWAY 146 FROM THE CENTER LINE OF OGAN AVENUE, SOUTH TO THE NORTH RIGHT-OF-WAY LINE OF INTERSTATE 80." Roll Call Vote: Ayes: McNaul, Witt, Wilson, White. Motion carried.

#### APPROVAL AND ADOPTION OF THE RESOLUTIONS:

Moved by WHITE, second by MCNAUL, to approve and adopt Resolution No. 2809: "A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 2 WITH RASCH

CONSTRUCTION OF FORT DODGE, IOWA TO INCREASE THE CONTRACT AMOUNT BY \$2,424.68 FOR THE LANG CREEK CROSSING – PHASE 1A.” Roll Call Vote: Ayes: White, McNaul, Witt, Wilson. Motion carried.

Moved by WHITE, second by MCNAUL, to approve and adopt Resolution No. 2810: “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 4 (FINAL) IN THE AMOUNT OF \$30,505.14 TO RASCH CONSTRUCTION OF FORT DODGE, IOWA FOR WORK COMPLETED ON THE LANG CREEK CROSSING – PHASE 1A.” Roll Call Vote: Ayes: White, McNaul, Wilson, Witt. Motion carried.

Moved by WITT, second by MCNAUL, to approve and adopt Resolution No. 2811: “RESOLUTION ACCEPTING WORK – LANG CREEK CROSSING – PHASE 1A.” Roll Call Vote: Ayes: Witt, McNaul, Wilson, White. Motion carried.

Moved by WHITE, second by WITT, to approve and adopt Resolution No. 2812: “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 4 (FINAL) IN THE AMOUNT OF \$3,268.00 TO WENDLER ENGINEERING AND CONS., INC. OF SOUTH AMANA, IOWA FOR WORK COMPLETED ON THE FINAL CLARIFIER TROUGH REPLACEMENT PROJECT.” Roll Call Vote: Ayes: White, Witt, Wilson, McNaul. Motion carried.

Moved by WHITE, second by WITT, to approve and adopt Resolution No. 2813: “RESOLUTION ACCEPTING WORK – FINAL CLARIFIER TROUGH REPLACEMENT PROJECT.” Roll Call Vote: Ayes: White, Witt, McNaul, Wilson. Motion carried.

Moved by MCNAUL, second by WILSON, to approve and adopt Resolution No. 2814: “A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 1 WITH EARTH WORKS, INC. OF SULLY, IOWA TO EXTEND THE CONTRACT COMPLETION DATE TO JULY 8, 2005 FOR THE STATE STREET WATER MAIN PROJECT.” Roll Call Vote: Ayes: McNaul, Wilson, White, Witt. Motion carried.

Moved by WHITE, second by MCNAUL, to approve and adopt Resolution No. 2815: “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 1 IN THE AMOUNT OF \$122,873.88 TO MANATT’S INC. OF BROOKLYN, IOWA FOR WORK COMPLETED ON THE CENTRAL BUSINESS DISTRICT CONSTRUCTION PHASE 1 AND REPEALING RESOLUTION NO. 2808.” Roll Call Vote: Ayes: White, McNaul, Witt, Wilson. Motion carried.

Moved by WHITE, second by MCNAUL, to approve and adopt Resolution No. 2816: “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 2 IN THE AMOUNT OF \$232,926.19 TO MANATT’S INC. OF BROOKLYN, IOWA FOR WORK COMPLETED ON THE CENTRAL BUSINESS DISTRICT CONSTRUCTION PHASE 1.” Roll Call Vote: Ayes: White, McNaul, Wilson, Witt. Motion carried.

Moved by WITT, second by MCNAUL, to approve and adopt Resolution No. 2817: “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 1 IN THE AMOUNT OF \$161,734.18 TO LOWRY CONSTRUCTION & RENTAL LLC OF GRINNELL, IOWA FOR WORK COMPLETED ON THE LANG CREEK CROSSING – PHASE 1B.” Roll Call Vote: Ayes: Witt, McNaul, White, Wilson. Motion carried.



Moved by WHITE, second by WITT, to approve and adopt Resolution No. 2818: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 1 IN THE AMOUNT OF \$121,419.89 TO BDL ENTERPRISES, INC. OF MARSHALLTOWN, IOWA FOR WORK COMPLETED ON THE 8<sup>TH</sup> AVENUE WATER MAIN PROJECT." Roll Call Vote: Ayes: White, Witt, Wilson, McNaul. Motion carried.

#### INQUIRIES:

Lucille Ahrens requested that sidewalk access be granted to three doors on her building during the construction of the central business district. She requested fencing to keep people from using the area as a courtyard during the construction.

#### REPORT FROM THE CITY MANAGER:

Behrens commented that the pavement has been removed from the south half of Main Street and the contractors are beginning work on the sanitary sewer. Manhole construction will be complicated; however water services will be completed by the end of week. Paving may begin on 4<sup>th</sup> Avenue next week.

Witt commended the Police and Fire Departments for the service they provided during the 4<sup>th</sup> of July fireworks. Canfield thanked KGRN and the Herald Register for their advance publications.

#### ADJOURN:

Moved by WHITE, second by MCNAUL, to adjourn this regular session of the Grinnell City Council at 6:37 pm. Vote: (6) ayes, motion carried.

ATTEST:

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Gordon Canfield, Mayor

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Cassandra R. Hage, City Clerk